

Got Knowledge? Share It!

Valley Home Builders Association seeks education opportunities for our members. If you have or could prepare a class that would benefit builders and associates you can gain exposure for your businesses. Classes can be from 1-4 hours in length, and topics can be broadly related to construction, small business management, marketing, organizational or financial management and more. All classes will be promoted in *Valley View*, *Valley Builder*, educational brochures and listed on vhba.com. This is a benefit only available to VHBA members (though classes may be open to non-members or members of other local builder associations)

Please fill out the following form for your class to be considered as an educational offering during the 2009-2010 Association year.

All education submittals will be reviewed, approved and scheduled by the education committee. *Course may not be commercial in nature. Specific manufacturer materials and products may be used as examples as necessary for course work, but not strictly promoted.*

Class Name: _____

Instructor/Contact: _____

Member Company: _____

Instructor Qualifications: _____

Example: 20 years of Building experience, Certified Green Professional, etc

Course Length: _____

General Description of Class: _____

Example: This course addresses new home construction and remodeling from a whole-house, system approach. Information presented includes best practices for ventilation, drainage, mold prevention, and radon reduction.

Specific Content Areas:

- _____
- _____
- _____
- _____
- _____
- _____

Example: Moisture issues – causes & cures, ventilation, air flow & quality

Learning Outcomes:

- _____
- _____
- _____
- _____
- _____
- _____

Example: Understand how the way a home is built impacts the occupants and longevity of the structure.

Please describe how this class will positively impact VHBA members and how enhancing their skills or knowledge through this class will benefit their business:

**Please return completed form to:
VHBA
920 W. Association Dr.
Appleton, WI 54914
Or fax to 731-7931**

Questions? Call 731-7931 or email megan@vhba.com

<i>For staff use only:</i>	
<i>Date received:</i> _____	<i>Reviewed by Committee:</i> _____
<i>Approved:</i> _____	<i>Scheduled for:</i> _____